Maryland
DEPARTMENT OF HEALTH

eMedicaid – New Password Rule

Effective January 3, 2020, the following security features will be added to the eMedicaid application:

ALL USERS will be required to update their password on the first login after the new rules go into effect, even if their existing password meets the new rules.

New Password Rule

- Password must be a minimum of fourteen(14) and a maximum of twenty(20) characters.
- Password must contain at least 2 uppercase characters.
- Password must contain at least 2 special characters. Only the following characters are valid ones: ~ ! @ # $ % ^ * _ + - = { } \ ] [: ; ? , .
- Password must contain at least 2 numeric characters.
- Password cannot have leading and trailing spaces.
- Password cannot be a previously used password.
- Passwords are case-sensitive. Remember to check your CAPS lock key.

When the administrator creates a new user or updates an existing user's password, the administrator can choose whether the user must change the password at next logon.

The person completing the provider registration form can choose whether the administrator must change the password at next logon.

Temporary account lock

If you have five consecutive failed attempts to logon in, the user ID and associated password will be disabled for 15 minutes. The following message will be displayed on the login page: " Your account is locked - It will be unlocked in 15 minutes from the time you were locked out."

- If the user has a valid email address, a notification will be emailed.
- When the user's account is locked, an entry is added to "authorization log". The administrator can view the log in "administrator services"

Unlocking the temporarily locked account

- The locked account will be automatically unlocked after 15 minutes.
- Administrator can unlock the account by changing the user's password.
- User can unlock the account by resetting password via "Forgot your password" link. Once the password is successfully reset, the user account will be unlocked.